

**BAY HOUSE CONDOMINIUM
APPLICATION TO EXCHANGE PARKING SPACES**

We, _____ and _____ hereby apply to the Board of Directors for permission to exchange parking spaces currently assigned to each of us. We represent the following information is true and accurate and any misrepresentation of the facts in this application will result in automatic rejection.

We acknowledge the following:

1. All parking spaces, covered and uncovered, and part of the property of the Association and not individual Unit Owners.
2. The Association, through its Board of Directors, assigns parking spaces to Unit Owners based on its Parking Space Assignment Policy.
3. The Board of Directors on an annual basis review the assignment of parking spaces and changes may be made at the time.
4. If approved, the exchange of the covered and uncovered space will be applied to subsequent Owners of the units involved.
5. The applicants will be responsible for any legal fees and costs incurred by the Association to enforce its Parking Space Assignment Policy and/or the terms of this application.

A. Parking Space No. _____
Covered: _____ Yes _____ No
Unit#: _____
Name(s) of the holder(s) of the space:

B. Parking Space No.: _____
Covered: _____ Yes _____ No
Unit#: _____
Name(s) of the holder(s) of the space:

Signature Date

Signature Date

Signature Date

Signature Date

Send completed and signed form to T.C. Sayles at tcsayles@ameritechmail.com .